



# SOUTH VANCOUVER NEIGHBOURHOOD HOUSE

6470 Victoria Dr., Vancouver, BC V5P 3X7 ph: 604-324-6212 fax: 604-324-6116 website: [www.southvan.org](http://www.southvan.org)

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## Request for Proposals

Project Consultant: 2024-2027 Strategic Plan for SVNH

South Vancouver Neighbourhood House (SVNH) is located on the unceded, occupied, ancestral and traditional homelands of the x<sup>w</sup>məθkwəyəm (Musqueam), Skwxwú7mesh (Squamish) and Səlílŵ ətaʔ/Selilwitulh (TsleilWaututh) Nations. We recognize the vast cultural diversity of Indigenous people and acknowledge the heterogeneity of their opinions, representation, needs and desires. We dedicate ourselves to walking in solidarity with our Coast Salish neighbors and South Vancouver community members as we work collectively towards community building.

SVNH is a community-based organization that works collaboratively with individuals, families, multi-agencies, and groups to develop and support inclusion and diversity, innovative and sustainable programs, and decolonization. We are responsive to community needs, challenges, strengths, and barriers ([www.southvan.org](http://www.southvan.org)).

South Vancouver Neighbourhood House (SVNH) is looking to develop a strategic plan that supports ongoing 2020-23 initiatives, plus captures current goals to address South Vancouver community needs. We are seeking the support of a consultant to work with the strategic planning committee, to capture voices from all levels of stakeholders in the development of the plan. We encourage applications from individuals who live in, or have a strong connection to, South Vancouver and neighbourhood houses. Preference will be given to those with lived experience of structural inequity and those who have a strong commitment to and experience with decolonization. The preferred applicant will also value and live the principles of diversity, inclusion and equity.

### Deliverables:

The Strategic Plan will serve as a guide and compass for all SVNH programs, upholding the neighbourhood house's values, mission, and vision while focusing on the collective community's goals, objectives and tactics for the next three years, approximately from April 2025 to March 2028.

### We are seeking a Strategic Consultant who will:

- Have a strong understanding of neighbourhood houses as an organization.
- Be deeply knowledgeable about the strategic planning process, particularly as it relates to the unique governance structure of ANHBC and SVNH as a member organization.
- Facilitate the vision for SVNH's strategic planning process across all levels in SVNH.
- Lead the creation of a community engagement plan

### Proposal Must Include:

- Your strategic planning expertise and qualifications
- Any relevant lived experience related to the populations of focus in South Vancouver
- The methodology you'd follow in facilitating our strategic planning process
- Your proposed approach, including timelines

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- Examples of similar strategic planning processes you've facilitated with similar community-based organizations
- Demonstrated knowledge of South Vancouver neighbourhood house's work and its' community
- Availability
- Resume
- Proposed fee, including the maximum budget or budget range

## Strategic Plan:

The final strategic plan document should be in plain language with visual (graphics) synthesis of the Strategic Goals. The document must be accessible so that SVNH staff of all literacy levels can easily see their role in the plan and include:

- 2020-2023 strategic plan reflections, as well as current and future inputs that support a well-informed plan
- A monitoring, and evaluation mechanism so that the Board and Staff can track progress over the three years of the plan
- An implementation plan and approach for disseminating the Strategic Plan information throughout SVNH, as well as how its adoption will be achieved, along with a plan to track progress.
- Work must be completed within the proposed budget.

If you are interested, please send your response to Mimi Rennie, Executive Director, SVNH at [Mimi.rennie@southvan.org](mailto:Mimi.rennie@southvan.org). If you have any questions, please contact Mimi at 604-324-6212.

The deadline for proposals is September 20<sup>th</sup>. We sincerely appreciate your interest in our organization and look forward to hearing from you.

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