



SOUTH VANCOUVER NEIGHBOURHOOD HOUSE

6470 Victoria Dr., Vancouver, BC V5P 3X7 ph: 604-324-6212 fax: 604-324-6116 website: www.southvan.org

Welcome Bienvenue Chào mừng Quý Vị Bienvenidos 환영합니다

Better at Home- Housekeeping & Support Worker Internal/External Job Posting Part-Time

South Vancouver Neighbourhood House (SVNH) is on the unceded, occupied, ancestral, traditional, and stolen homelands of the Coast Salish Nations, the x̣ṃəθkwəỵəm (Musqueam), Skwxwú7mesh (Squamish), and Səlíl̓wətaʔ/Selilwitulh (Tsleil-Waututh) Nations.

South Vancouver Neighbourhood House is looking for a Better at Home- Housekeeping and Support Worker for our Better at Home Seniors Team. This is a part time position. The Better at Home-Housekeeping and Support Worker will assist older adults living in their homes to maintain a clean and safe environment and feel connected to their communities. The main duty of this role is light housekeeping services; however, socialization and resource referrals will also be provided when appropriate. The Housekeeping and Support Worker role is ideal for those who are compassionate, reliable and enjoy the company of seniors. Duties are performed inside seniors' private homes in the community of Southeast Vancouver. Must be willing to travel within the community.

Duties and Responsibilities:

- Perform light housekeeping tasks including but not limited to, cleaning bathroom, dusting, vacuuming, mopping, and laundry, helping to maintain a clean and healthy environment
- Maintain social connections with seniors and report any changes in their physical, emotional or psychological condition to the coordinator
- Identify non-medical, health-related social needs (ex: issues with housing, food, employment income, social support) and make referrals when necessary
- Maintain effective communication with seniors, staff, and community members using appropriate lines of communication
- Demonstrate empathy and patience while working with seniors, understanding their individual needs and preferences
- Administration duties such as maintain scheduled services with participants, submit time sheets and issue receipts
- Attend trainings, workshops and meetings organized by the employer and as related to the position
- Perform other related duties as required
- All team members of SVNH are expected to adhere to and demonstrate values of anti-racism, diversity and inclusion

Qualifications:

- Proven experience in housekeeping services, preferably in a senior living setting
- Ability to treat and care for seniors with dignity and respect
- Ability to communicate with clients in a friendly manner
- Strong organizational and time management skills

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- Appropriate boundary setting
- Must be able to work independently with a minimum amount of supervision
- Must have the physical and mental capacity to perform required job duties
- Ability to speak another language (Cantonese, Mandarin, Punjabi, Tagalog, Spanish) an asset.
- Ability to travel within Southeast Vancouver
- Clear criminal record check

Compensation: \$24.11 per hour, 18 hours per week, Municipal Pension Plan, Extended Health and Dental benefits, vacation and sick leave, Employee and Family Assistance Program

Application Period: August 14th - 23rd, 2024

Job start date: September 9, 2024

Please send cover letter and resume by email with subject heading Better at Home Housekeeping and Support Worker to: alex.hill@southvan.org

Alex Hill, Manager-Community-Based Seniors Services, alex.hill@southvan.org

ANHBC is an equal opportunity employer. We place a high value on diversity and encourage qualified individuals from all backgrounds and identities to apply. Only short-listed candidates will be contacted for an interview. No phone calls please.

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