



SOUTH VANCOUVER NEIGHBOURHOOD HOUSE

6470 Victoria Dr., Vancouver, BC V5P 3X7 ph: 604-324-6212 fax: 604-324-6116 website: www.southvan.org

Welcome Bienvenue 歡迎歡迎 Chào mừng Quý Vị Bienvenidos 환영합니다 ਜੀ ਆਇਆਂ ਨੂੰ Mabuhay

Community Navigator – Tagalog speaking Reframing South Vancouver Initiative Internal/External Job Posting – Full time

South Vancouver Neighbourhood House (SVNH) is located on the unceded, occupied, ancestral and traditional homelands of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish) and Səlílʷ ətaʔ/Selilwitulh (TsleilWaututh) Nations. We recognize the vast cultural diversity of Indigenous people and acknowledge the heterogeneity of their opinions, representation, needs and desires. We dedicate ourselves to walking in solidarity beside our Coast Salish neighbors and South Vancouver community members as we work collectively towards community building.

Job Overview

South Vancouver Neighbourhood House (SVNH) is seeking a **Community Navigator, Reframing South Vancouver Initiative** to support the team at SVNH to engage with residents in underserved parts of the region in new and unique ways. South Vancouver (SV) is comprised of three neighbourhoods – Killarney, Victoria-Fraserview, Sunset – and is a diverse multicultural and multilingual area of Vancouver. SV is comprised of 80% visible minorities, 56% newcomers, and over 11% of the population with no English language knowledge. The languages of the racialized and underrepresented population in South Vancouver area include, but are not limited to, Arabic, Cantonese, Mandarin, Punjabi, Spanish, Tagalog and Vietnamese. SV is also underserved in terms of social infrastructure and community assets. Transportation is limited and social isolation is a significant concern. This position will work with the Director, Neighbourhood Equity, to support the teams across SVNH to create new ways for currently disconnected residents across SV to engage, participate, and increase their voice and agency.

Duties and Responsibilities

- Identify events that are happening in the neighbourhood; set up information booths, deliver information sessions to showcase SVNH, Reframing South Vancouver, and Community Support, Multiculturalism, and Anti-Racism Initiatives (CSMARI);
- Increase resident awareness, involvement, and advocacy in urban planning processes that impact the neighbourhood;
- Assist in the development of campaign materials (flyers, google/Facebook ad, Instagram, TikTok) and survey questions in the languages of the underrepresented populations in SV (e.g. Cantonese, Mandarin, Punjabi, Tagalog, Spanish, Vietnamese, Arabic, etc.);
- Organize outreach events, forums, townhall meetings and multicultural celebrations.
- Facilitate dialogues and community engagement processes that will deepen the shared understanding of the issues at hand;
- Engage with diverse communities, Indigenous leaders, residents, racialized and underrepresented SV neighbours;
- Work alongside the Director and team in tracking and reviewing engagement analytics, including social media, email marketing, media, program registrations to inform quarterly updates and marketing strategy;

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- Assist in the recruitment, orientation and supervision of volunteers, practicum students and Neighbourhood Advisory Committee (NAC) Members;
- Conduct training sessions for residents to participate in civic processes and have their voices heard by stakeholders and decision makers at all levels of government;
- Engage in evaluation activities to extract testimonials, impact metrics and lessons learned to inform engagement strategies, and to strengthen organizational processes/content;
- Collate asset mapping documents and share them with stakeholders and decision makers;
- Work alongside academics and senior leadership to prepare grant applications and proposals;
- Identify hubs for community engagement activities and post flyers (e.g. neighbourhood stores and restaurants, churches, thrift stores, BC Housing, etc.).

Qualifications

- Completion of a bachelor's degree in relevant discipline and combined with 1-2 years of work experience in community development and engagement;
- Familiarity and comfort with community-based development practices;
- Excellent writing skills, ability to produce anecdotal/activity reports and manage collected data;
- Excellent communication skills; be fluent (written and verbal) in English and Tagalog;
- Strong abilities to facilitate neighbourhood asset mapping, engage diverse community members and synthesize their feedback;
- Excellent computer skills and experience in managing and creating digital content for social media;
- An adaptable problem solver, comfortable fostering a collaborative environment among program teams and stakeholders;
- Knowledge of anti-oppression, anti-racism, systems change and strengths-based approaches.

Employment Terms

- Start date: April 2; 2024
- Pay rate: \$28.54 – 31.62 per hour depending on experience.
- Schedule: 35 hours per week; Monday to Friday with occasional weeknight and weekend

Please send cover letter and resume with subject line “Community Navigator by 12 noon on March 18, 2024, to: Liza Bautista, Director of Neighbourhood Equity and Employment Programs - liza.bautista@southvan.org.

ANHBC is an equal opportunity employer. We place a high value on diversity and encourage qualified individuals from all backgrounds and identities to apply. Only short-listed candidates will be contacted for an interview. No phone calls please.

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