



SOUTH VANCOUVER NEIGHBOURHOOD HOUSE

6470 Victoria Dr., Vancouver, BC V5P 3X7 ph: 604-324-6212 fax: 604-324-6116 website: www.southvan.org

Welcome Bienvenue Chào mừng Quý Vị Bienvenidos 환영합니다

South Asian PT Settlement Counsellor Internal/External Job Posting

South Vancouver Neighbourhood House (SVNH) is located on the unceded, occupied, ancestral and traditional homelands of the x^mməθkwəy̓əm (Musqueam), Skwxwú7mesh (Squamish) and Səlilw̓́ ətəʔ/Selilwitulh (TsleilWaututh) Nations. We recognize the vast cultural diversity of Indigenous people and acknowledge the heterogeneity of their opinions, representation, needs and desires. We dedicate ourselves to walking in solidarity beside our Coast Salish neighbors and South Vancouver community members as we work collectively towards community building.

South Vancouver Neighbourhood House is looking for an experienced and trauma-informed South Asian Settlement Counsellor focusing on Bengali and Nepali communities. This part-time position will focus on supporting newcomers to Canada. This includes social group programs, volunteer programs, employment and/or academic support services, drop-in community connection programs, special events and workshops, as well as one-on-one support. This position is part of SVNH's settlement team, which will liaise with IRCC eligible clients with the intention of providing a full range of settlement, adaptation, service support, resources, and referrals to promote self-advocacy and full participation for newcomers in Canadian Society.

Duties and Responsibilities:

- Identify clients' settlement needs and goals to create settlement plans, case manage, one-to-one para-counselling or crisis counselling, and ongoingly assess newcomer clients.
- Provide group social programming for displaced and newcomer to ensure they have a safe space to be connect to the community, build friendships, and seek resources/referrals for mental health, employment, physical health and/or recreation as needed.
- Plan, organize, facilitate group volunteer and social-emotional engagement opportunities.
- Outreach and recruit for programs via presentations, community events, and meetings with service providers.
- Prepare and create events and program flyers, posters, and brochures.
- Connect newcomer to community organizations and service agencies.
- Collaborate and network with groups, employment supports, language training services, agencies, schools and government departments and other stakeholders currently working with immigrant communities to discuss issues and trends, co-facilitate programs, and develop new initiatives to meet clients needs.
- Evaluate and keep records of client profiles and key statistics including input into government required iCare database system, including intake forms, narrative, and statistical reports.
- Apply for grants to enhance settlement programs.
- Support the development of newcomer in the Canadian multi-cultural context.
- Maintain information and support resources.
- Adheres to confidentiality and privacy policies.

Building Better Neighbourhoods Together Since 1977





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- Promote SVNH programs and services.
- Provide support to Neighbourhood House sponsored events and activities.
- Attend staff meetings/retreats/ training.

Qualifications:

- Post secondary education in social work, community support, multicultural work, or related field in combination with experience in the field.
- Minimum 1 year experience working with refugees & vulnerable newcomers in a multicultural environment.
- Oral and written proficiency in English, Bengali and Nepali languages.
- Work and/or lived experience with newcomer/immigrant/refugee vulnerable clients facing multiple barriers.
- Demonstrated understanding of the immigration process and issues affecting immigrants and refugees.
- Demonstrated understanding of intercultural knowledge and BIPOC awareness.
- Demonstrated ability to work in a multicultural team environment and independently.
- Knowledge of group social programming and ability to facilitate programs that encompasses building peer-to-peer connections, group volunteering.
- Knowledge of basic counselling skills and crisis intervention skills.
- Knowledge of employment skills and ability to provide employment support services.
- Excellent organizational, leadership, communication, and community development skills.
- Experience facilitating groups and designing workshops.
- Successful criminal record search
- Training in Nobody's Perfect, Mother Goose, My Tween & Me and other family resource programs an asset.
- Demonstrated report writing and administrative tracking.
- Computer proficiency.

Compensation: \$28.54 per hour at 21 hours per week + benefits after probation

Closing date: June 9, 2023

Start date: June 19, 2023

Please send cover letter and resume by email with subject heading South Asian PT Settlement Counsellor to: Huda Bolbolan, Manager of Settlement & Family Programs at Huda.bolbolan@southvan.org.

Only short-listed candidates will be contacted for an interview. No phone calls please. ANHBC is an equal opportunity employer.

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