



# SOUTH VANCOUVER NEIGHBOURHOOD HOUSE

6470 Victoria Dr., Vancouver, BC V5P 3X7 ph: 604-324-6212 fax: 604-324-6116 website: [www.southvan.org](http://www.southvan.org)

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## Family Programs Facilitator (Early Childhood Educator) Job Posting

South Vancouver Neighbourhood House, a non-profit social service organization, is looking for a skilled, motivated, and experienced Early Childhood Educator to provide a safe, enriching, and developmentally appropriate program for young children and their caregivers for family resource programming.

### Responsibilities

- Plan appropriate activities that are inclusive, developmentally appropriate, and suitable for indoors and outdoors for young children and their caregivers
- Facilitate parenting education programming
- Create a welcoming and inclusive environment
- Set up and take down equipment and other items used in the program
- Maintain records, including a daily log and stats
- Inspect program space for safety issues and seek corrective action according to procedures
- Work with team members to create a positive environment and programming
- Liaise with partner agencies to facilitate guest speakers, workshops, and fieldtrips
- Assist with program evaluation
- Lead participants in storytelling, music, crafts, and theme-based activities
- Ensure health and safety of all participants
- Assist in providing parents and caregivers with information and referrals to services and programs in the neighbourhood, including South Vancouver Early Years' programs and services
- Attend team meetings

### Qualifications

- Early Childhood Education certification, License to Practice, & valid First Aid training
- Training in parent education programs an asset (i.e., Nobody's Perfect, Food Skills for Families, Mother Goose)
- Strong verbal and written communication skills as well as multi-cultural awareness
- Ability to work cooperatively with a diverse staff, volunteers, and other members of the ECE community
- Demonstration of on-going professional development in the field
- 1-year minimum experience in childcare
- Second language an asset
- Ability to problem solve
- Good conflict resolution skills
- Some knowledge of South Vancouver community resources
- Valid driver's license
- Successful criminal record search required

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## Hours:

- Schedule: Monday to Friday, 12hrs/week between the hours of 9:00am to 4:00pm
- Type: Regular part time
- Wage: \$21.31/hour for 12 hours per week

**To Apply:** Please email cover letter and resume with subject line “Family Programs Facilitator, Early Childhood Educator” by 5pm on April 25, 2022, to:

Marie Mah  
6470 Victoria Drive  
Vancouver, BC, V5P 3X7  
Email: [marie.mah@southvan.org](mailto:marie.mah@southvan.org)

Association of Neighbourhood Houses and South Vancouver Neighbourhood House are equal opportunity employers. Only successful candidates will be contacted.

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