



Web Designer, Vancouver Local Immigration Partnership
South Vancouver Neighbourhood House & Mount Pleasant Neighbourhood House
(On Contract)

The Vancouver Local Immigration Partnership (VLIP) is an Immigration, Refugees and Citizenship Canada funded community collaborative focused on developing and implementing local settlement strategies that coordinate and enhance service delivery to newcomers while promoting innovation and efficient use of resources. The VLIP goal is to activate strategies to assist newcomers in integrating into Vancouver life by supporting the sharing of community-based knowledge and local strategic planning, improving accessibility to services. The VLIP will engage stakeholders with a concerted interest in supporting newcomers in Vancouver including employers, school boards, health centres, boards of trade, levels of government, professional associations, ethno-cultural organizations, faith-based organizations, and the community and social services sectors.

Overview:

We are looking for a creative Web Designer who can work with the Vancouver Local Immigration Partnership (VLIP) Co-Managers and Communications & Administrative Coordinator to design and develop a new and easy-to-use webpage. The designer will plan, execute design, and ensure it launches smoothly.

Role and Responsibilities:

- Meet with VLIP team to assess their need and expectations for the project
- Design an attractive website that is accessible and visually appealing
- Design a simple logo for the VLIP initiative
- Test the final site and make adjustments as necessary
- Work with the VLIP Co-Managers and Communications & Administrative Coordinator to support webpage launch.
- Complete the project on time and within budget

Qualification & Education Requirements:

- Post-secondary education/Diploma/Certificate in web design, computer science, communications, or a related field
- 2+ years' experience in graphic/web design
- Knowledge of various digital platforms
- Knowledge on marketing and branding is an asset
- Creative, detail-oriented and adherence to deadlines.

Technical Skills or Knowledge:

- Relevant programming knowledge
- Proficient working knowledge of standard design software including Adobe & Macromedia packages (Word Press, Photoshop, In Design, Dreamweaver)
- Knowledge of HTML, Javascript, WordPress, CSS, and PHP

Working Conditions & Remuneration:

- The total budget available for this contract is up to \$6000. Please include a quote along with your application.

- Flexible work location and hours (to be determined in consultation with the VLIP Co-Managers),. Start date ASAP, with work to be completed in early 2022.

How to Apply:

The Association of Neighbourhood Houses of BC is an equal opportunity employer. We place a high value on diversity and encourage qualified individuals from all backgrounds and identities to consider applying for the position. All qualified individuals are encouraged to apply by sending a resume and/or a portfolio with a quote by 5pm on December 14th 2021, in confidence, to:

Nova Chamberlin, Koyali Burman, VLIP Co-Managers

Email: nova.chamberlin@vancouverlip.org and koyali.burman@vancouverlip.org

Please state “Web Designer, VLIP” in the subject line.

We thank and acknowledge all applicants and will proactively contact those selected for interviews.