



# SOUTH VANCOUVER NEIGHBOURHOOD HOUSE

6470 Victoria Dr., Vancouver, BC V5P 3X7 ph: 604-324-6212 fax: 604-324-6116 website: [www.southvan.org](http://www.southvan.org)

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## Community Engagement Programmer Neighbourhood Equity & Representation Initiative

Internal/External Job Posting

Posting period: September 16– 27, 2021

South Vancouver Neighbourhood House (SVNH) is a community-based organization, located on the unceded territories of the Coast Salish people, that focuses on connecting people and strengthening the neighborhoods in South Vancouver (SV). We are seeking a **Community Engagement Programmer, Neighbourhood Equity and Representation** to support the team at SVNH to engage with residents in underserved parts of the region in new and unique ways. This is a new position that will contribute to SVNH's 2020-2023 strategic plan, specifically priorities related to **"Reframing South Vancouver"** and **"Connected Neighbourhoods"**.

SV comprised of three neighbourhoods – Killarney, Victoria-Fraserview, Sunset – is a diverse multicultural and multilingual area of Vancouver. SV is comprised of 80% visible minorities, 56% newcomers, and over 11% of the population with no English language knowledge. The languages of the racialized and underrepresented population in South Vancouver area include, but are not limited to, Arabic, Cantonese, Mandarin, Punjabi, Spanish, Tagalog and Vietnamese. SV is also an underserved in terms of social infrastructure and community assets. Transportation is limited and social isolation is a significant concern. This position will work with the Manager, Neighbourhood Equity and Representation, to support the teams across SVNH to create new ways for currently disconnected residents across SV to engage, participate, and increase their voice and agency.

### Duties and Responsibilities

- Identify events that are happening in the neighbourhood; set up information booths, deliver information sessions to showcase SVNH and **"Reframing South Vancouver"** initiatives;
- Increase resident awareness and involvement in planning processes that impact the neighbourhood;
- Assist in the development of campaign materials (flyers, google/Facebook ad, twitter, Tiktok) and survey questions in the languages of the underrepresented population in SV (Cantonese, Mandarin, Punjabi, Tagalog, Spanish, Vietnamese, Arabic);
- Organize community events;
- Facilitate dialogues and community engagement processes that will deepen the shared understanding of the issues at hand;
- Engage with diverse communities: Indigenous leaders and residents, racialized and underrepresented neighbours;
- Work alongside the Manager in tracking and reviewing engagement analytics, including social media, email marketing, media, program registrations to inform quarterly updates and marketing strategy;
- Assist in the recruitment and orientation of Engagement Volunteers and Advisory Committee Members;
- Engage in evaluation activities to extract testimonials, impact metrics and lessons learned to inform engagement strategies, and to strengthen organizational processes/content;
- Collate mapping undertaken (staff and residents) to get an accurate picture of natural neighbourhoods within South Vancouver; review all asset mapping documents;

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- Identify hubs for community engagement activities and post flyers (neighbourhood stores and restaurants, churches, thrift stores, BC Housing).

## Qualifications:

- Completion of a bachelor's degree in relevant discipline and combined with 1-2 years of work experience in community development and engagement;
- Familiarity and comfort with community-based development practices;
- Excellent writing skills, ability to produce anecdotal/activity reports and manage collected data;
- Excellent communication skills; be fluent (written and verbal) in English and a relevant second language; Tagalog, Punjabi, Vietnamese, or Chinese;
- Strong abilities to facilitate neighbourhood asset mapping, engage diversity community members and synthesize their feedback;
- Excellent computer skills and experienced in managing and creating digital content for social media;
- An adaptable problem solver, comfortable fostering a collaborative environment among program teams and stakeholders, who sometimes have divergent interests;
- Knowledge of anti-oppression, anti-racism, systems change and strength-based approaches.

## Employment Terms:

This is a regular part-time position (25-28 hrs/week). Flexible hours with ability to work from home when needed.

**Compensation: \$20.27-22.64 per hour**, plus benefits, depending on experience.

## To Apply:

The Association of Neighbourhood Houses of BC is an equal opportunity employer. We place a high value on diversity and encourage qualified individuals from all backgrounds and identities to consider applying for the position. Our total compensation and benefits package reflect our commitment to our staff and their families. Please note that a criminal record check must be successfully cleared.

All qualified individuals are encouraged to apply, with **subject line "Community Engagement Programmer" by 11:59pm on Monday, September 27, 2021.**

**Please email your cover letter and resume in confidence to:**

**[liza.bautista@southvan.org](mailto:liza.bautista@southvan.org)**

Manager, Neighbourhood and Equity Representation, South Vancouver Neighbourhood House

To help us track our recruitment effort, please indicate in your cover letter where you found this posting. We thank and acknowledge all applicants and will proactively contact those selected for interviews.

*South Vancouver Neighbourhood House is located on the unceded, occupied, ancestral and traditional homelands of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish) and Sal̓ilwataʔ/Selilwitulh (Tsleil-Waututh) Nations.*

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