



SOUTH VANCOUVER NEIGHBOURHOOD HOUSE

6470 Victoria Dr., Vancouver, BC V5P 3X7 ph: 604-324-6212 fax: 604-324-6116 website: www.southvan.org

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Food Security Manager Internal/External Job Posting

Posting period: November 11 - 25, 2020

South Vancouver Neighbourhood House (SVNH) is a community-based organization that focuses on connecting people and strengthening the neighbourhoods in South Vancouver. Neighbourhood houses provide healthy places to live, work and play for residents of any age, from all walks of life. When you walk through the doors of SVNH, you find a unique and vibrant place where people can build their social connections by participating in wellness or cultural activities, or improve their personal capacity through volunteering, workshops, courses and employment counselling. The sense of belonging people develop at a neighbourhood house is enduring. (The doors will reopen once COVID-19 allows.)

Food Security: South Vancouver, comprised of three neighbourhoods – Killarney, Victoria-Fraserview, Sunset – is a diverse area of approximately 100,000 people. A multicultural and multilingual area, South Vancouver is comprised of 80% visible minorities, 55% newcomers, and over 11% of the population with no English language knowledge. Transportation is limited and social isolation is a significant concern.

COVID-19 has revealed the high level of food insecurity and lack of food assets across South Vancouver – there are so few organizations working in the neighbourhoods across South Vancouver proportionate to the population, and people are struggling. There is a lack of food infrastructure supporting the community in South Vancouver, comprised of primarily racialized and newcomer households. Language and cultural barriers are substantial, which makes providing food supports that are community-driven even more challenging. A solution is needed, which addresses not only immediate emergency food insecurity experienced by community members, but also leads to improved food security and resiliency over the long-term.

It is our firm belief that people across the City of Vancouver should have access to the same quality of life, regardless of their culture, language, race, religion, ethnicity, gender, age, or status. Investments need to be made across the South Vancouver region to develop new culturally appropriate food assets, which will contribute to a strong, more resilient, and healthier community.

The Role

SVNH has received funding from United Way of the Lower Mainland to develop a Local Love Food Hub and Spoke model in South Vancouver. We are looking for a **Food Security Manager** to work closely with SVNH's Executive Director and growing food security team to oversee and further develop SVNH's food security programs, including the Hub and Spoke model. The ultimate goal is to contribute to long-term food security across Killarney, Victoria-Fraserview, and Sunset by ensuring the development and delivery of sustainable, culturally appropriate, community-connected food programs to promote the overall health and well-being of South Vancouver residents.

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The ideal candidate for this important role has extensive experience managing diverse teams, inspiring them to be their best. Supervisory experience is important, as is a good nature and flexibility. SVNH is looking for someone who can find strengths in their teammates, both direct reports and peers, and knows how to resolve conflict in a productive way. Expertise in the area of Anti-racism is an asset but not required, while a deep commitment to Anti-racism is a must. We are looking for someone who can secure grants through clear and persuasive grant writing, and can manage and build relationships with key stakeholders – funders, donors, partner agencies, and the wider community. Logistical skills, experience with database management, and strong administration and financial reporting are needed for this role.

The Food Security Manager will not only oversee the SVNH Langara Food Distribution Hub, which requires tremendous organization and logistical skills, but will also implement food security initiatives like community kitchens, community gardens, urban farms, and other such community-based initiatives across South Vancouver. The Manager will be part of the leadership team at SVNH, contributing their ideas and perspectives by working closely with SVNH's Executive Director and leadership team. Above all, the Manager will represent the needs of South Vancouverites and work hard to create solutions in pursuit of equity and food justice.

Deliverables include:

- Provide strategic leadership to SVNH's new food security department to plan, organize and implement program delivery;
- Oversee the overall human resources and financial aspects of the programs;
- Design outcome and evaluation measurement tools to ensure effective evaluation of program outcomes;
- Draft multiple program budgets and oversee program expenditures;
- Build and maintain internal and external networks to foster networking, collaboration, and mutual programming;
- Design and develop a variety of new programs and services that meet the expressed needs of the SVNH community;
- Identify funding sources, and write proposals and grants;
- Support SVNH's overall fundraising activities and assist in the implementation of House special events;
- Contribute to broader management responsibilities for the House as a whole.

Qualifications:

- Degree in land and food systems, food science, supply chain management, or other relevant education.
- Minimum two years' experience supervising and inspiring staff and volunteers.
- Fluency in English is required; fluency in another language commonly spoken in South Vancouver (Mandarin, Cantonese, Vietnamese, Tagalog, Punjabi) is **highly** preferred.
- Knowledge of community development principles as applied to program planning, development, and implementation;
- Proven ability to successfully manage complex programs in a non-profit setting; experience establishing new programs is a definite asset;
- Experience in evaluating programs; knowledge of outcomes measurement/logic models is preferred;
- Strong writing skills and ability to produce anecdotal and statistical reports;



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- Demonstrated ability to create and manage multiple budgets;
- Outstanding computer skills: Microsoft Word, Excel, Internet; In Design an asset;
- Knowledge of marketing, program promotion, and fundraising strategies;
- Ability to work independently and as a team member;
- Proven expertise in a multicultural setting; experience working with diverse and vulnerable populations;
- Familiarity with the Neighbourhood House movement;
- Understanding of South Vancouver communities and resources.
- Knowledge and experience with anti-oppression frameworks and strength-based approaches an asset.

This is a regular, part-time position at 28 hours per week.

How to Apply: Please respond with cover letter and resume in **one file** to:

Zahra Esmail, Executive Director
South Vancouver Neighbourhood House
6470 Victoria Drive, Vancouver, BC, V5P 3X7
Email: zahra.esmail@southvan.org

The deadline for applications to be received is noon on November 25th. Applications will be reviewed on a rolling basis; early applications are recommended.

Please note that a criminal record check must be successfully cleared.

To help us track our recruitment effort, please indicate in your cover letter where you found this posting. We thank and acknowledge all applicants and will proactively contact those selected for interviews.

The Association of Neighbourhood Houses of BC is an equal opportunity employer. We place a high value on diversity and encourage qualified individuals from all backgrounds and identities to consider applying for the position.

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