



# SOUTH VANCOUVER NEIGHBOURHOOD HOUSE

6470 Victoria Dr., Vancouver, BC V5P 3X7 ph: 604-324-6212 fax: 604-324-6116 website: www.southvan.org

Welcome Bienvenue Chào mừng Quý Vị ਜ਼ਾਮਇਆ ਨੂੰ Bienvenidos 환영합니다

## “Success in South Vancouver” Early Childhood Educator

South Vancouver Early Years’ Table

*Success by 6 Project*

The South Vancouver Early Years’ Table is currently seeking a skilled **“Success in South Vancouver” Early Childhood Educator** to pilot a new Park “Pop-Up” Family Drop-In Program to support young children and their families in South Vancouver.

The “Success in South Vancouver” ECE is responsible for designing “pop up” family drop-in programs at local parks in South Vancouver from July-August 2018. This will include planning, organizing, and facilitating the drop-in programs at various parks, creating a friendly and welcoming environment at each of them. This free program is for children aged 0-6 years and their parents/grandparents/caregivers, and will include free play, stories, songs, arts and crafts. Occasional workshops and guest speakers are incorporated to ensure families have the knowledge and skills necessary to give children the best start in life.

This position will report to the Director of Childcare at South Vancouver Neighbourhood House, and is accountable to the South Vancouver Early Year’s Table.

### **The successful candidate will be responsible for:**

- Program planning and implementation that is age and developmentally appropriate, including circle time, arts and crafts, games, motor skill development, school readiness, social and emotional skills development
- Role modeling appropriate educational support to parents and caregivers (i.e. how to help their child prepare for school readiness & different developmental stages)
- Ensuring the physical and emotional safety of the children attending the family drop-in, including behaviour and conflict management
- Monitoring and managing the program supply inventory including toys, stationery and the other items
- Setting up and cleaning up of the park space
- Establishing a good rapport with the parents
- Collecting weekly attendance and statistics; assisting with program evaluation
- Handling first aid emergencies and providing care
- Preparing and serving snack to families and children
- Providing parents and caregivers with information and referrals to services and programs in the neighbourhood; promoting South Vancouver Early Years’ programs and services

### **Skills and Qualifications:**

Post-secondary certification in Early Childhood Education required along with:

- First aid training and certification
- Minimum 1-year ECE experience
- ECE license an asset

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- Well -developed interpersonal skills, including oral and written communication
- Strong knowledge and awareness of developmental needs of children
- Knowledge of the broader child care field and its role in the community
- Fluency in a second language an asset (esp. Mandarin, Cantonese and/or Punjabi)

## Salary:

\$18.10/hour

This is a part-time (20 hours/week) contract position, based at 6470 Victoria Drive. The position term is from June 18-August 24, 2018 for four (4) hours per day, five (5) days per week.

## To Apply:

The Association of Neighbourhood Houses of BC is an equal opportunity employer. We place a high value on diversity and encourage qualified individuals from all backgrounds and identities to consider applying for the position. Our total compensation and benefits package reflects our commitment to our staff and their family. All qualified individuals are encouraged to apply, with subject line "Success in South Vancouver Programmer" by 5pm on Wednesday, May 2<sup>nd</sup>, in confidence to:

Jeanette Wong, Director of Childcare  
6470 Victoria Drive  
Vancouver, BC, V5P 3X7  
Email: [recruitment@southvan.org](mailto:recruitment@southvan.org)

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