



SOUTH VANCOUVER NEIGHBOURHOOD HOUSE

ADULT DAY CENTREAT BEULAH GARDENS

3355 East 5th Avenue, Vancouver, B.C V5M 0A1 phone: (604)255-0413 fax: (604)266-0413
website: www.southvan.org

Consent Form

Beulah Gardens Adult Day Program's Safety Plan has been approved by The Medical Health Office (MHO) who delegated the task to a Senior Licensing Officer (LO) to review all sites that are connected to an Assisted Living or LTC facility.

Please see the full approved Safety Plan in attached document or on our blog or website <http://svnhadc.blogspot.ca>; [website](#). In order for a client to attend the centre, this consent form, including contact information of emergency contact, needs to be read, understood and signed off by the client and/or the caregiver, depending on the client's abilities. Please note our Safety Plan has been created based on recommendations from Public Health to reduce the risk of exposure as much possible; however, COVID-19 is still in the community, therefore even under every precaution, we cannot eliminate the risk.

What Beulah is Implementing to Keep Everyone Safe:

Client Care:

- Reducing our daily number of attending clients to a maximum of 10.
- Visitors, including family members, are asked to not come into the centre
- Staff will do a telephone assessment with the client and/or family before re-opening to determine eligibility to return and will assess each client in person on first day of attendance to make sure they are suitable to continue in the program.
- Clients and/or caregiver will have a verbal health check over the phone each morning before attending the program for the day. We will also assess each client's wellness upon arrival to make sure they are suitable to continue in the program for the day.
- Immediately upon entering the centre, staff will wipe down mobility aids and sanitize the client's hands.
- Clients will be asked to practice hand hygiene multiple times a day. Alcohol based sanitizer will be used when in the program or dining space.
- Clients will be spaced 2 meters apart at all times in the centre. Furniture is arranged to act as a visual cue for physical distancing.
- One client at a time will be allowed in each bathroom to maintain physical distancing.
- Clients will be scheduled to attend on the same days to reduce mixing clients as much as possible.



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Staff:

- When clients are in the centre all staff will wear medical masks (level 2 or 3) and eye protection.
- Staff to wear full PPE (mask, eye protection, gloves and gowns when there is a risk of coming in contact with any bodily fluids (ex. helping a client in a bathroom stall) or when a client is presenting with symptoms.
- All staff will wash hands or use sanitizer frequently throughout the day - before and after bathroom routines, food service delivery and clean up, before and after touching shared equipment or assisting a client and upon entering ADP at the beginning of their day.
- Staff to follow [VCH Community Setting Dress Code](#) which includes wearing clean clothing to work.
- Staff to Stay Home When Sick: Staff to monitor their health and not report to work if they are feeling ill.
- All staff will have completed VCH's COVID-19 curriculum learning modules prior to re-opening.

Programs:

- Extra chairs, equipment and furniture that cannot be wiped down have been removed from the centre.
- All shared program activities, clutter and shared equipment that cannot be properly cleaned and disinfected have been removed from centre.
- Programs will be modified to adhere to new physical distancing and cleaning protocols.
- Scenic drives will be on hold until further notice.

Communication:

- Signage will be posted around centre in languages our ADP population uses (mainly English and Chinese)
- Ensure that all employees are aware of the policies and procedures surrounding the COVID-19 Safety Plan.
- Staff will review Safety Plan regularly and make any necessary changes. The Safety Plan is a live document. Daily review of how the new changes in procedures, routines and programs are affecting our vulnerable client population



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- Changes to Safety Plan will be updated on our website.

Cleaning and Sanitation:

* All PPE and cleaning supplies will be approved by and ordered through Vancouver Coastal Health

- Frequent sanitizing of all shared surfaces and equipment will occur after each change in program or seating space or as needed.
- Cleaning and disinfecting of all shared equipment and high touch areas will be done twice daily.
- Bathroom to be cleaned and sanitized 2 times a day (door handle, toilet seat and flush valve, grab bars, sink and faucet and soap dispenser, paper towel dispenser). Once mid-day by staff and once at the end of day by contracted cleaning company.

What is Expected of Clients and Families to Return to Centre:

- Returning clients must be able to follow physical distancing guidelines, comply with wearing a mask, will not become agitated or stressed due to wearing a mask or seeing a staff wear PPE, be able to attend alone (without a caregiver) and be able to participate in the full day's activities.
- Clients and/or caregiver will have a verbal health check over the phone each morning before attending the program for the day. If a client is not deemed to be able to answer the questions due to dementia, then a caregiver must answer the questions. In order to answer the questions, the caregiver must have seen the client that morning.
- Family members are not allowed in the Centre. When dropping off or picking up, please ring the bell and staff will assist.
- Clients will be encouraged to wear a non-medical mask or face-shield while at the Centre as another level of protection.
- Clients must wear clean clothes and shoes when attending the centre, this includes jackets, and bring a full change of clothing in case of accidents.
- Clients to stay home when feeling unwell: clients must stay home if they or a member of their household are feeling unwell, have symptoms of COVID-19 OR travelled outside Canada in the last 14 days OR were identified as a close contact of a confirmed case must stay home and self-isolate.



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- Families will have to agree and arrange to have someone available to pick them up at short notice if they become ill at the program. Beulah must have contact information before client attends. A taxi will not be considered as a reliable way for a client to get home should they show symptoms while at the centre as the driver must be informed of possible symptoms and they can deny the client the ride.
- Clients will be encouraged to get the Flu vaccine.
- Please be flexible and understanding that if there is not enough staff to run the program, due to staff being off sick, some clients may be told at short notice that they cannot attend that day or the Centre may be closed.
- If you have any health or safety concerns please email maria.couto@southvan.org.

Emergency Contact Person – available to pick up client immediately from centre at short notice

Name: _____

Relationship: _____

Phone Number: _____

I have read, understood and agree to the information above:

Client Name: _____

Caregiver of Client (If Client is unable to give consent): _____

Signature of Client or Caregiver: _____

Date: _____