



# SOUTH VANCOUVER NEIGHBOURHOOD HOUSE

6470 Victoria Dr., Vancouver, BC V5P 3X7 t: 604-324-6212 f: 604-324-6116 website: [www.southvan.org](http://www.southvan.org)

Welcome Bienvenue 歡迎 Chào mừng Quý Vị ਜਮਾਇਆ ਨੂ Bienvenidos

## Community Food Programmer Internal/External Job Posting

### Job Overview:

The Community Food Programmer plays a key role in implementing and delivering various food skills programs located in Victoria-Fraserview/Sunset/and Killarney. S/he is also actively engaged in planning, developing, coordinating and evaluating the programs and community development objectives. This temporary position is for a 7 month maternity leave with the possibility for the position to be extended for up to a year.

### Specific areas of responsibility include:

1. Provide leadership to the South Vancouver Food Network & facilitating changes through multiple collaborations that strengthen food security programming across South Vancouver.
2. Plan, organize and lead community kitchens, food and multicultural events, and deliver food skills workshops to various age groups
3. Plan, prepare and clean up after weekly meal for 30-40 people of diverse cultural backgrounds and ages
4. Develop funding proposals for food programs and identify new funding opportunities.
5. Communicate and promote services & program information both internally and externally, including through blog and e-newsletters
6. Assist in recruiting, hiring, orienting, coaching and supervising volunteers

### Qualifications and Skills

- Minimum of 1 year experience in community development and/or community planning processes
- Relevant post-secondary education related to food security, land and food systems, agriculture, or social services, or combination of education and minimum 1 year experience in relevant field.
- Knowledge and understanding of food security, community development, community-based planning processes, and understanding of capacity building and strength-based approaches
- Ability to organize and manage projects and develop community partnerships
- Strong group facilitation, youth and adult education skills
- Working knowledge of volunteer management systems and processes, volunteer supervision
- Experience cooking and menu planning for large groups
- Strong grant writing ability, excellent written and verbal communication skills and ability to use computers and social media
- Demonstrated ability to complete program, funding, and statistical reports
- Cross-cultural communication, understanding, and experience
- Second language representative of SE Vancouver is an asset
- Knowledge of the South Vancouver area is desired
- Valid First Aid/CPR and FoodSafe Certificates

Salary: \$19.87/hour, 32 hours/week

Posting Closes on October 15, 2018

Please send covering letter and resume to: Director of Seniors' Programs and Food Initiatives, South Vancouver Neighbourhood House, 6470 Victoria Drive, Vancouver, BC, V5P 3X7, Fax: 604-324-6116 or Email:

[shelley@southvan.org](mailto:shelley@southvan.org)

*Association of Neighbourhood Houses and South Vancouver Neighbourhood House are equal opportunity employers. Only successful candidates will be contacted.*



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