



SOUTH VANCOUVER NEIGHBOURHOOD HOUSE

6470 Victoria Dr., Vancouver, BC V5P 3X7 ph: 604-324-6212 fax: 604-324-6116 website: www.southvan.org

Welcome Bienvenue Chào mừng Quý Vị ਜ਼ਮਾਇਆ ਨੂੰ Bienvenidos 환영합니다

Boys' Group Facilitator

South Vancouver Neighbourhood House
(Internal/External Posting)

South Vancouver Neighbourhood House (SVNH) is currently seeking an experienced **Boys' Group Facilitator** to join the team and provide support to child and youth programs at SVNH.

The Boys' Group Facilitator is responsible for planning, organizing, and facilitating a lunchtime program for grade 8/9 boys at Killarney Secondary School. The facilitator is responsible for engaging participants, establishing a safe space for participants to share ideas, and supporting male youth in their transition to high school. This program is held on Thursdays for one hour and will engage up to 25 participants. The Boys' Group Facilitator brings energy and enthusiasm to the youth team in addition to a passion for working with children and youth.

Duties and Responsibilities:

- Lead program promotion, participant recruitment, and outreach for Boys' Group program
- Assess the needs of youth participants
- Develop program curriculum with relevant topics; plan, organize and lead activities, facilitate discussions, arrange guest speakers, deliver educational sessions and recreation-based activities
- Plan, organize and coordinate resources, arrange, set up and take down equipment and supplies in order to ensure smooth deliver of programs
- Maintain registration documents, income/expenses, attendance, program statistics, and monthly reporting; monitor outcomes of program and revise curriculum as required
- Organize nutritious lunch, keep supplies stocked, and keep shared program area clean
- Communicate and promote program information both internally and externally
- Provide information, referral and accompaniment services for children, youth, and families to other programs at SVNH, or in the community
- Attend quarterly meetings with the Community Schools Team and program partners to share best practices and make improvements based on participants needs; represent program and SVNH in the community as appropriate
- Build, develop and maintain effective relationships with all stakeholders of the program, including Killarney school counsellors to follow up on referrals
- Coordinate with the Girls group facilitator to organize field trips
- Act as advocate for youth in the community
- Assist in recruiting, hiring, orienting, coaching, supervising volunteers and leaders, if applicable

Qualifications:

- Post-secondary education in relevant discipline and combined with 2 years of working experience with children and youth
- Knowledge of children and youth services
- Previous experience with program planning and facilitation essential

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- Excellent written and verbal communication skills in English, a second language an asset
- Good interpersonal, leadership and program planning skills
- Proven expertise in multi-cultural setting; experience working
- Strong organizational and time management skills
- Self-motivated, takes initiative, and reliable team player
- Knowledge of community resources and services in South Vancouver
- Ability to work effectively with other service providers and community partners
- Computer skills in word, excel, email, and internet
- First Aid Certification and Food Safe required
- Current Criminal Record Check clearance required

Salary: \$18.80 - \$22.20/hour (dependent on experience)

This is a regular part-time (3 hours/week) position, with primary activities taking place at Killarney Secondary School. The anticipated start date is September 27, 2017. For more information about South Vancouver Neighbourhood House, please visit www.southvan.org

The Association of Neighbourhood Houses of BC is an equal opportunity employer. We place a high value on diversity and encourage qualified individuals from all backgrounds and identities to consider applying for the position. Our total compensation and benefits package reflects our commitment to our staff and their family. All qualified individuals are encouraged to apply, with subject line "Boys' Group Facilitator Position" by 5pm on Thursday, September 21st, 2017, in confidence to:

Zahra Esmail, Executive Director
6470 Victoria Drive
Vancouver, BC, V5P 3X7
Email: recruitment@southvan.org

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